



Grant Application Questions

Listed below are the application questions. Use this list to prepare your answers prior to working through the application.

GRANT INFORMATION

1. Name of Project
2. Date Submitted
3. Total Amount Requested
4. Total Project Budget
5. Project Start Date
6. Project End Date
7. When are the funds needed?
8. Nature of Request – Choose from the following:
 - a. Capital
 - b. Project
 - c. Operating
 - d. Program
 - e. Other
 - f. If other was selected, please list:

ORGANIZATION INFORMATION

1. Organization Name
2. Organization Address
3. Phone
4. Website / URL
5. Federal ID #
6. Date of Incorporation
7. Chief Staff Officer / Title
8. Chief Staff Officer Phone Number
9. Board Chairperson
10. Board Chairperson Phone Number
11. Person to Contact About This Grant Request
12. Person to Contact Phone Number
13. Does the organization have federal tax-exempt status – Choose from the following
 - a. Yes
 - b. No
 - c. If no, please explain:

NARRATIVE

1. Provide a summary of your organization's mission, goals, history, programs, and major accomplishments.
2. Briefly describe the project/program, how it relates to your mission and who will benefit from the program.

3. Describe the expected outcomes or results, the evaluation process and how the results will be measured.
4. List the organizations you are collaborating with on this project and describe how the collaboration will take place.
5. Describe plans for obtaining other funding needed to carry out the project/program or organizational goals, including amounts requested of other funders.
6. If the project/program is expected to continue beyond the grant period, describe plans for ensuring continued funding after the grant period.
7. The Foundation will consider a grant application that aligns with the Foundation's charitable objectives as described above. Please check the one most appropriate for your project/program:
 - a. Charitable
 - b. Literary
 - c. Educational
8. Has the OACC Foundation supported this project previously?
9. If yes, please list the year and amounts for all previous support (list n/a if previous answer was no):
10. Was a Final Report submitted for the previous support?
 - a. Yes
 - b. No, the report is being submitted with this application

A final report for previous support must be submitted before a new grant will be accepted for consideration
11. A detailed budget is required along with a previous final report if applicable. Please upload files here.

APPLICATION SUBMISSION

An officer of the organization's governing body must sign this application:

The undersigned, an authorized officer of the organization, does hereby certify that the information set forth in this grant application is true and correct, that the Federal tax exemption determination letter attached hereto has not been revoked and the present operation of the organization and its current sources of support are not inconsistent with the organization's continuing tax exempt classification as set forth in such determination letter.

1. Print Name/Title
2. Signature
3. Date